

Assessment grid for checking the eligibility of candidates/tenderers (local procedures)

CONFIDENTIAL

#REF!

1	Commission manager		Project title	Prevention of Sexual and Gender-based Violence	Processing number:	7000022603
2	Commercial assessor		Service tendered:	Strategy consulting; development of sustainability plans, including market and client	Transaction number:	G-012516-001
3	Technical assessor					
4						
5				Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3
				Candidate/tenderer 4	Candidate/tenderer 5	
6	A. General information (all procedures)					
7	I. Commercial eligibility assessment (if 'yes' in all instances, the tenderer is eligible)			Yes / No	Yes / No	Yes / No
8	General administrative and/or legal documents : A completed and duly signed Self-Declaration of Eligibility, with all company identification and contact-information fields fully completed , Valid RRA Tax Clearance Certificate and valid RSSB Clearance Certificate					
9	No compulsory grounds for exclusion according to self-declaration (If this is the case, enter 'yes'. If there are compulsory grounds for exclusion, enter 'no' and the tender is ineligible)					
10	No optional grounds for exclusion according to self-declaration (If this is the case, enter 'yes'. If there are optional grounds for exclusion, enter 'no' and the tender is ineligible)					
12	Information: Evidence of incorporation : Full info company registration certificate of registration provided by RDB,					
13	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium					
14	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year). If required: financial statements provided					
15	Average number of employees and managers for the past three calendar years					
16	Result					
17						
18	II. Technical eligibility assessment (if 'yes' in all instances, the tenderer is eligible)			Yes / No	Yes / No	Yes / No
19	The technical assessment is only based on reference projects with a minimum commission value of:					
20	At least	4 reference projects in the technical field	Strategy consulting and business advisory with co-creative processes and experience in development cooperation, at least one reference project with strategy consulting for NGOs			
21	and at least	2 reference projects	Projects in Eastern Africa outside Rwanda and Western Africa			
22	Result					
23						
24	Overall result, commercial and technical					
25						

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, full first and last names, function, OU

For the commercial assessment:

Date, full first and last names, function, OU