



Job opportunity

**Monitoring Evaluation
Accountability and Learning
(MEAL) Advisor**
Rwanda

Deadline for applications: 20 February 2023

The ambition of VVOB is to ensure learners around the world enjoy their fundamental human right to quality education, without exception. In striving for that ambition, we place our values ‘commitment’, ‘integrity’, ‘respect’, ‘quality’ and ‘innovation’ central.

Do you share our ambition to ensure that learners around the world can enjoy their fundamental human right to quality education, without exception? Are you convinced that quality education as well guarantees equal opportunities for everyone and is the key to a better world?

*We are looking for a **Monitoring Evaluation Accountability and Learning (MEAL) Advisor**, who will develop and coordinate the implementation of a MEAL system that facilitates the efficient planning, monitoring and evaluation of the project objectives, results, and activities.*

Do you want to take on this challenge? Then continue reading!

VVOB in Rwanda

In Rwanda, VVOB in strategic partnership with the Ministry of Education, through Rwanda Basic Education Board (REB), the National Examination School Inspection Authority (NESIA) and the University of Rwanda – College of Education (UR-CE) is implementing the Learning through Assessment and Data (LEAD) – Umusingi w’uburezi bunoze programme from 2022 – 2026. The programme aims to improve the quality of education by strengthening the competencies of newly assigned educational leaders to effectively use data to improve teaching and adequately address repetition, dropout and equity gaps in learning outcomes while being supported by sector and district officials. This is operationalised through blended delivery of accredited continuous professional development (CPD) programmes for educational leaders.

For more information on our programmes visit rwanda.vvob.org

The MEAL Advisor reports to the Country Programmes Manager. You are part of the M&E and Research department and work closely with your direct colleagues. Furthermore, you work closely together with the education team in Rwanda and with the M&E and Research team members at head office.



As MEAL Advisor, you will:

- Take the lead in monitoring and evaluating project objectives effectively and you ensure lessons are drawn, documented, and disseminated to inform on-going implementation and future programming.
- Provide coordination, technical support, and advice to VVOB Programme Advisors, Coordinators, and partners in planning of activities.
- Ensure capacity development on M&E of the partners according to the needs of the partner and particular situations and phases of the projects.
- Take part in internal and external working groups, and task forces in Rwanda's basic education sector, particularly related to MEAL.
- Coordinate the collection and analysis of M&E data on the effects and impact of VVOB's projects within Rwanda.
- Support in collection and dissemination of research data on the effects and impact of VVOB's projects within Rwanda, in line with the research agenda of VVOB.
- Collaborate with other VVOB country MEAL advisors, share, and exchange ideas on how to better manage the programme information across the organization.



If you're our MEAL Advisor, your workweek at the office will include the following highlights:



You work with the programme team and partners to finalizes annual, semi-annual and quadrimester narrative reports for our different programmes.



You gather and analyse data in the field through surveys, focus groups or other methodologies and instruments defined in the monitoring plans to produce high quality data and reporting, in function of the internal learning needs of the programme and donor requirements.



You organise an internal training for VVOB colleagues on systematization of data collection and later that week organise an external training for partners on the use digital data eco-systems.



Lunch! A perfect time to informally check in with field teams on the latest change stories at the level of schools.



You take part in internal and external working groups, taskforces in Rwanda's basic education sector, particularly related to MEAL.



You prepare a workshop for our partners on how to monitor and evaluate continuous professional development programmes.



You compile and analyse quantitative and qualitative programme data and contributes to subsequent reporting; including organization of a dissemination event to share results with VVOB Programme Advisors, Coordinators, and partners.

As the MEAL Advisor, you will also perform any other duty assigned by supervisors in line with the position holder's capacities.

Who are you?

Your knowledge and experience

- Master’s degree in statistics, education, social sciences or other relevant field or equivalent experience
- Minimum 5 years of experience in Monitoring & Evaluation of programmes and/or projects in international development
- Experience with the development of indicators, the use of M&E tools and implementation of M&E processes, including data collection methodologies, software, and analysis.
- Experience with data management and analysis using packages such as STATA, Excel, and SPSS; knowledge of R is an advantage.
- Research experience, preferably with quantitative (survey) data in the education sector
- Fluent in English, with excellent writing and editing skills.

Nationality: Rwandan

Competency profile

VVOB Core competences:

Competence	Level
Cooperation	2
Continuous Improvement	2
Result Orientation	2

Role competences:

Competence	Level
Creativity	2
Development oriented	3
Accuracy	3
360 Empathy	3
Communication Skills	3
Problem Analysis & Judgement	2



What we're offering:

- A dynamic working environment in an international context
- An exciting job with varied responsibilities
- Professional development opportunities
- A competitive salary and benefits package

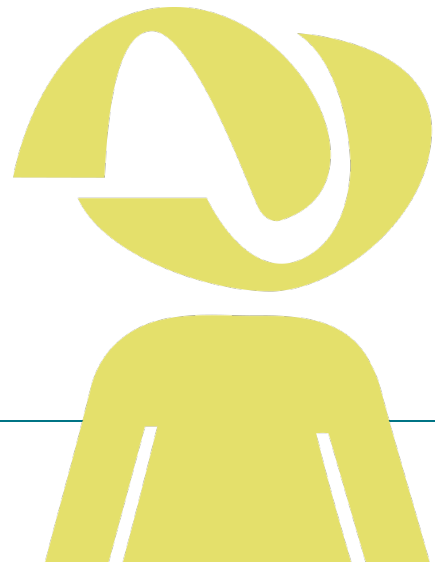
Location: Kigali, Rwanda

Join us: As soon as possible.

What's next?

Electronic applications will be only considered. **Submit a motivation letter and a current CV** addressed to VVOB Country Programmes Manager at recruitment.rwanda@vjob.org not later than **20 February 2023, at 5PM (Rwanda time)**.

More info: For more information, please contact recruitment.rwanda@vjob.org





VVOB – education for development
Julien Dillensplein 1 bus 2A
1060 Brussels
Belgium

T • +32 (0)2 209 07 99
E • info@vvob.org

 VVOB

 @VVOBvzw

 VVOB vzw

www.vvob.org



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