

Job opportunity:

**Seconded Consultant to the Rwanda Biomedical Centre (RBC)
Event-based surveillance analyst (1 position)**



Jhpiego's Mission

Jhpiego enhances the health and saves the lives of women and families in limited-resource settings. For nearly four decades, we have put evidence-based health innovations into everyday practice to overcome barriers to high-quality health care services for the world's most vulnerable populations. From our origins as technical experts in reproductive, maternal and child health, Jhpiego has grown to embrace new challenges, including HIV/AIDS, malaria and cervical cancer prevention — reflecting the increasing interconnectedness of global health.

Jhpiego's Values

At Jhpiego, we value our customers who have our respect, responsiveness, and commitment to excellence; our staff and global network of colleagues who bring cultural diversity, innovation, and a wealth of world experience; and our work culture, which is reflected in our team spirit, transparent communication, mutual respect, flexibility, and dedication.

**Title: Jhpiego Seconded Consultant to the Rwanda Biomedical Centre
Event-Based Surveillance (EBS) Analyst**

Department: Jhpiego Rwanda Country Office, Kigali

June 2022

Summary Scope of Work:

With funding from the CDC Foundation, Jhpiego Rwanda ice seeks a candidate for a 6–8-month consultancy position focused on carrying out a range of complex epidemiologic and surveillance activities associated with Event-Based Surveillance (EBS) systems and associated alert and response operations (ARO) at the Rwanda Biomedical Centre (RBC). This position works 40 hours a week. The consultant will be hired by Jhpiego and assigned to the Surveillance Unit within the Public Health Surveillance and Epidemic Preparedness and Response Division at RBC in Kigali, Rwanda.

Reporting Structure:

- **Position Reports To:** ACHIEVE Deputy Technical Lead
- **Positions Supervised:** N/A

All staff members of Jhpiego, regardless of the level of their responsibilities are expected to

- ✓ model the mission and values stated above
- ✓ participate in the business development process
- ✓ contribute to the knowledge sharing and transfer process
- ✓ make responsible decisions that result in time and cost containment and clear accountability

Please initial here: _____ Jhpiego Corporation

Responsibilities/deliverables

Support the fulfillment of the Surveillance Unit and thus PHS & EPR Division functions as per their needs;

- Support development and review of scripts and checklist for hotline agents;
- Conduct routine surveillance using digital surveillance platforms, such as EIOS, to detect signals of unusual or unexpected events;
- Support RBC in the verification of events;
- Support RBC in preparedness, outbreak investigation and response activities;
- Support RBC to register and log signals/events;
- Support RBC to monitor and evaluate EBS indicators and outbreak timeliness metrics (7-1-7);
- Support the development and implementation of epidemic intelligence products, such as daily EBS reports, situation reports, maps, dashboards, and other data visualizations;
- Generate weekly EBS situation reports to share with the public and health care providers through the weekly epidemiological bulletins;
- Monitor and evaluate uptake and performance of new and existing EBS technologies and products;
- Liaise with RBC surveillance staff supporting indicator-based surveillance (IBS) systems such as DHIS2/eIDSR;
- Identify needs, determine priorities and develop concepts and strategy/SOPs for subnational EBS deployment and implementation;
- Support the development/improvement and standardization of training materials/SOPs/manuals;
- Advise the division on public health action to be taken with regards to EBS;
- Support research based on data available;
- Transfer EBS capacity to RBC for continuity and ownership;
- Carry out other tasks that may be assigned by the Director of Surveillance at RBC.

Required qualifications

- Minimum Master degree in public health, epidemiology, FELTP or related field with at least 5 years of professional experience working at central and/or district levels in surveillance related field;
- A medical Doctor background is an added value;
- Strong skills in script writing, social media and prior experience working with communications organizations;
- Experience in designing and implementing health communications program;
- Knowledge of digital disease surveillance platforms;
- Demonstrated knowledge of technical and programmatic aspects of IHR, GHSA, indicator and event-based surveillance for epidemic prone diseases;
- Knowledge of Geographic Information Systems;
- High proficiency in Microsoft Office products and Information Technology;
- Strong oral and written communication skills;
- Strong teamwork and interpersonal relationship skills;
- Good knowledge of the national health system and ability to interact with different stakeholders;
- Ability to interact and communicate well with a multi-disciplinary team;
- Detail-oriented work ethic;
- Ability to communicate well with internal and external partners, including international partners.

Period of performance

- The consultancy will be hired as soon as possible (target start date: June 2022) for an initial period of 4 months (through September 30, 2022) and renewable subject to performance and availability of funds.

Reporting

The EBS Analyst will report technical components to the Director of Surveillance Unit at Rwanda Biomedical Centre and administratively he/she will report to the Jhpiego/ACHIEVE Deputy Technical Lead of Jhpiego's Rwanda Country Office.

IMPORTANT – HOW TO APPLY!!

Interested and qualified candidates should apply online through http://jrims.org/Job_Application/ and upload the following documents in PDF format with their respective names:

- Motivation letter
- Updated CV with 3 referees, one of whom should be the current employer, previous employer/supervisor with their full contacts
- Academic Degrees & Certificates,
- Proof of previous similar works
- Technical and Financial proposals responding to the ToRs of the Consultancy Services.

Address the complete application files to Jhpiego Rwanda Country Director. The closing date for the vacancy is **Thursday June 9th, 2022@5:00pm**. For further information on Jhpiego, please go to <http://www.jhpiego.org>

Only online applications shall be considered and failure to follow the outlined procedure might result in the application being disqualified.

If you don't hear from us within three weeks from the submission deadline, consider your application unsuccessful.

Failure to follow the outlined procedure might result in the application being disqualified.

Note:

Jhpiego is an equal opportunity employer. It does not discriminate in employment because of age, religion, tribe, race, colour, gender, national origin, disability, military status, marital status, family responsibility, station of life, political opinion, health (includes HIV/AIDS, pregnancy) socioeconomic status, or any other occupationally irrelevant criteria. Employment and promotion for any position are based on an individual's qualifications and merit. Jhpiego does not charge a fee at any stage of the recruitment process (application, interview meeting, processing, orientation or any other fees).