

Assessment grid for the technical evaluation of tenders for small-scale contracts (technical criteria + price)

CONFIDENTIAL



Organisational unit	Service Unit	Project title	OFFICE CLEANING MATERIALS SUPPLY (framework agreement)								Date	06/10/2026	
Officer responsible for the commission											PN	P150206	
Assessor											Internal Order		
All amounts in	RWF										Tender no.		

(1) Criterion	(2) Weighting in %			Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
3. Technical criteria (according to the rules and criteria in the Terms of Reference)													
3.1	Relevant experience: years beyond the minimum 3 years required; scale/diversity of clients (multinationals, corporates, international organisations) served in Rwanda	30											
3.2	Range and breadth of cleaning materials/brands offered, matching the categories required under the framework agreement	20											
3.3	Delivery capacity: logistics/fleet, ability to meet the 5-working-day delivery timeline, geographic coverage across Rwanda	25											
3.4	Quality management practices/certifications (if any) and continuity of supply (stock levels, backup arrangements)	15											
3.5	Financial and organisational capacity to sustain a multi-year framework agreement	10											
Total for section 2		100		0		0		0		0		0	
Technical assessment		100		0		0		0		0		0	
Technical assessment in %				0.00%		0.00%		0.00%		0.00%		0.00%	
3.	Total for financial assessment												
Overall assessment in %													
Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.
Please note: Staff with connections of a personal nature that could lead to conflicts of interest, or who have connections of a family or financial nature to GIZ business partners, participants in competitive tenders or their staff members may not be involved in decisions on corresponding contract awards – see P+R Rule 142. By submitting the completed grid for the technical assessment of tenders you officially confirm that none of the people involved in the assessment have any such connections.

Date, full first and last name, function, OU