

CALL FOR APPLICATIONS

RECRUITMENT OF ENUMERATORS – MCF GRADUATE TRACER SURVEY

The Research Team in charge of implementing the research project: **“Bridging the Employability Gap: A Quasi-Experimental Mixed-Methods Evaluation of Virtual Placements and Solution-Based Internships for Labour Market Integration of Mastercard Foundation Scholars at the University of Rwanda”** invites applications from qualified and motivated individuals to serve as **Enumerators** for data collection.

About the Study

The study aims to assess the transition of University of Rwanda graduates from higher education to employment, with particular attention to **Mastercard Foundation Scholars and comparable non-Scholar graduates**. The tracer survey will collect information on university experience, employability support, internship/work-placement experiences, transition to employment, and employment outcomes.

Key Responsibilities

Selected enumerators will:

- Administer the approved tracer survey to selected graduates using **KoboCollect**;
- Explain the study and obtain informed consent before each interview;
- Ensure accurate and complete recording of responses;
- Follow questionnaire skip patterns and fieldwork procedures;
- Maintain strict confidentiality of respondents' information;
- Conduct follow-up with selected respondents when required;
- Report field challenges to the field supervisor; and
- Comply with research ethics and data-protection requirements.

Required Experience and Skills

Applicants should:

- Have **proven experience in quantitative data collection**;
- Have practical experience using **KoboCollect for data collection**;
- Submit **at least two certificates or other verifiable proof of participation in data-collection activities using KoboCollect**;
- Be fluent in **Kinyarwanda and English**;
- Have strong communication and interpersonal skills;
- Demonstrate integrity, reliability and attention to detail; and
- Be available throughout the data-collection period.

Previous experience with graduate tracer surveys or research involving university graduates will be an added advantage.

Training

Selected enumerators will participate in **mandatory training and field-testing** before the main data collection. Training will cover the study objectives, questionnaire, KoboCollect, interviewing techniques, informed consent, confidentiality, research ethics and quality-control procedures.

Application Requirements

Interested applicants should submit:

1. An **updated CV** highlighting relevant data-collection experience;
2. A **brief application letter**;
3. **At least two certificates or other proof of having participated in data collection using KoboCollect**; and
4. Contact details of **two referees**.

Application Procedure

Applications should be submitted electronically to: Email: quemme.project@gmail.com

Subject: Application – Enumerator, MCF Graduate Tracer Survey

Application Deadline: 7 September 2026.

Only shortlisted candidates will be contacted for interviews.

Done at Kigali, August 26, 2026



Prof. Edouard Musabanganji

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