

Driver



The Rwanda Institute for Conservation Agriculture (RICA) is a unique and innovative English language undergraduate institution dedicated to preparing the next generation of agricultural leaders of Rwanda and East Africa. Students at RICA will engage in curricular and co-curricular learning opportunities emphasizing Conservation Agriculture and One Health principles, oral and written communication, leadership, and entrepreneurship.

In an experiential learning environment, students will develop the knowledge and experience necessary for a wide range of careers in agriculture. Students at RICA will experience the six Enterprises including Beef Cattle and Small Ruminants, Dairy, Poultry and Swine, Row and Forage Crops, Vegetable and Tree Crops, Irrigation and Mechanization. The curriculum is designed to incorporate threads of Innovation, Conservation, OneHealth Systems Thinking, and Entrepreneurship. Communication, One Health Systems Thinking, and Entrepreneurship are woven throughout the curriculum. All RICA graduates will be innovative problem solvers able to operate farms and ranches, start agribusinesses, assume management roles in cooperatives, NGOs, and other agricultural enterprises, serve their communities as extension agents and technical and policy experts, or assume positions of agricultural leadership in Rwanda.

DESCRIPTION

The Driver will operate RICA's vehicles, transport RICA staff and any other assigned guests or passengers and cargo. The driver will have safe driving record, follow all national driving laws, rules, and regulations. The RICA Driver will follow prearranged routes to destination and is expected to maintain vehicle upkeep and cleanliness.

RESPONSIBILITIES

- Practice safe driving habits
- Follow all national safety regulations and standards
- Accurately follow routes, maps, and directions
- Assist passengers in loading baggage
- Keep exterior of vehicle clean and presentable
- Maintain vehicle equipment; replace oil, fuel vehicles, general motor vehicle maintenance as needed for safety
- Clean windows, windshields, and mirrors as needed

- Keep vehicle interior clean of debris and clutter
- Loading and unloading vehicles
- If needed, collecting payments, documenting amount, and offering receipts
- Completing documentation such as logs, mileage, or cargo and passenger reports
- Following schedules and rerouting in timely manner when faced with traffic or congestion
- Take instructions from supervisor regarding each day's deliveries or pick/ drop services.
- Any other tasks assigned by supervisor

QUALIFICATIONS

- A Valid Driving License with Class B&D
- High School Degree
- 3 Years of driving experience
- Extension Knowledge of operating area
- Good Verbal and Written Communication in English & Kinyarwanda
- Excellent Integrity and Honesty
- Ability to Work Extended Hours including Night, Weekend and Holidays as necessary
- Excellent Organizational and Time Management Skills

HOW TO APPLY

- Fill the information required, upload and submit the documents in English to the link provided below.
Please combine your resume/CV with your degree certificate as one PDF file before you upload.

Application Link

[BambooHR](#)

Review of applications will start on February 6th and will continue until the position is filled.

Website

<https://www.rica.rw/>