JOB VACANCY ANNOUNCEMENT

BANK OF AFRICA – RWANDA is a private commercial bank that operates in Rwanda serving businesses/entities and individuals.

BANK OF AFRICA started its operations in Rwanda in October 2015 after the acquisition of AGASEKE BANK that had been operating in Rwanda since November 2003.

BANK OF AFRICA – RWANDA is part of BANK OF AFRICA BMCE Group which opened in 1982 with its head office in Bamako, Mali but now in Dakar, Senegal.

In Rwanda, the bank now has 14 branches, including 8 branches in Kigali and 6 branches upcountry. (Muhanga, Huye, Musanze, Rubavu, Rusizi and Kayonza) and 1 outlet in Kigali at Milles Collines.

Bank of Africa Rwanda seek to recruit well qualified and experienced candidate to fill the following position within Head Office:

Position Title: IT Auditor

UNIT: Internal Audit

The incumbent's duties and responsibilities includes:

- Examine internal IT controls, evaluate the design and operational effectiveness, determine exposure to risk, and develop remediation strategies.
- Participate in the preparation and performance of audit assignments resulting from the annual action plan and ad hoc requests from Management.
- Carry out research and collection of relevant information and data relating to the areas and components assigned to him/her by the Head of Department during audit missions.
- Plan, implement, monitor, and upgrade security measures for the protection of the organization's data, systems, and networks.
- Report to the Head of the Department on the results and conclusions relating to the theme covered during the audit missions.
- Follow up on the implementation of recommendations from audit missions.
- Test and identify network and system vulnerabilities, and create counteractive strategies to protect the network.
- Carry out investigations in the event of IT security incidents or any other technical incident and recommends controls to avoid such incidents from occurring.
- Acquire an audit approach that complies with international standards for the professional practice of internal auditing.
- Collect evidence and document test results when performing IT Audit missions.
- Write reports or notes summarizing audit findings as well as recommendations and action plans to improve the operation and organization of the processes and activities audited.
- Integrate into his/her daily audit practices compliance with requirements related to Internal Audit Activities (Management Requirements; Requirements of international auditing standards; Legal and regulatory requirements, etc.).

Head office: KN 2 Nyarugenge - Chic Complex, P.O.Box 265, Kigali - Rwanda, TIN: 100423455, Swift: AFRWRWRW
Tel.: + 250 788 136 205 , Email: info@boarwanda.com

www.boarwanda.com/ www.bank-of-africa.net

- Ensure compliance with the procedures, rules, tools and provisions put in place.
- Carry out his/her tasks in accordance with the Code of Ethics of the Internal Audit Department.
- Monitor servers (Periodic review of applications and systems access controls, analysis of logs, examination of alerts).
- Assist auditors and inspectors of the Internal Audit Department in extracting data for their work.
- Ensure management and follow-up of IT incidents of the Internal Audit Department with the HelpDesk

Qualifications, skills and Abilities Desired:

- MSc in Information Technology, Computer Science, Information Systems or any similar field.
- One or More Professional Certifications in Computer Networks, System administration and or Database administration such as CCNA, MSCA, RHCA, ETC.
- One or more IT Certifications such as CompTIA Security+, ITIL, CISM is a plus.
- At least 02 years of IT Audit experience or Bachelor's Degree in the above areas with 4 years of IT experience as IT Security Officer, Network/Systems Administrator or Database Administrator in a Bank.
- Demonstrated interest in the field of IT Audit such as obtaining CISA Certification or participating in IT Audit training is a plus.
- Mastery of IT security including Network Security, Application Security, System Security, Database Security, Physical Security etc.
- Knowledge of the foundations and specificities of the audit profession (IT Audit Process, Risks Assessment, etc.)
- Knowledge of the Bank's businesses and activities.
- Knowledge of IT Audit References (Policies; Standards; Procedures; Manuals; Legal and regulatory framework, etc.).
- Vulnerability assessment using tools such as Nessus, NMAP, RAPID7, etc.
- Technical competences in computer networks, databases (Oracle databases, MYSQL, etc.), Active Directory, Windows Operating Systems and LINUX/UNIX OS.
- Data Analysis using SQL, EXCEL and or Audit Command Language (ACL).
- Knowledge in Disaster Recovery Plans and Business Continuity Plans.
- Knowledge in IT Service management and IT Project management.
- Proficiency in Microsoft Office

How to apply:

If you meet the above requirements, submit your application by Friday 28th October 2022.

All applications should be in soft and through the email: Bankofafricarecruitement@boarwanda.com

Done at Kigali, October 17, 2022

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