

**TERMS OF REFERENCES:
EXPANDING SAFE SPACES FOR RWANDAN GIRLS AND WOMEN WITH
DISABILITIES IMPACT ASSESSMENT**

1. Background

UNABU is a non-governmental organization standing for Umuryango Nyarwanda w'Abagore Bafite Ubumuga and translated in English as the Rwandan Organization of Women with disabilities. It was established in 2004 by 14 women with various disabilities (WWDs) and for WWDs to advocate for their inclusion into development programs. The organization remains the sole organization of women with various disabilities envisioning a society where “WWDs enjoy equal and equitable opportunities and actively participate in the country’s development”. UNABU mission consists of empowering WWDs to become agent of change, to demand their right and to affirm their dignity as human being through advocacy and empowerment of WWDs towards stronger community activism.

UNABU advocacy work is aligned with human rights, gender based violence and Sexual Reproductive health and Rights and economic empowerment. In this context with the support from FCDO, UNABU is implementing “*Expanding safe spaces for Rwandan girls and women with disabilities*”, a project aiming at improving lives of 3,800 women and girls with disabilities living in 4 districts of Rwanda through increased prevention and response to sexual and economic violence. The project focuses on enabling girls and women with disabilities to have access to the wellbeing and being protected against any form of sexual and economic violence from 2021 to 2022 in Rutsiro, Nyanza, Gicumbi and Bugesera districts. The project targeted to reach out to 3800 girls and women with disabilities across aforementioned four districts including girls with disabilities in specialschoools provided with education on disability, rights, sexuality and GBV for earlier self-awareness and protection for mitigation of peer pressure.

Preventing GBV against girls and women with disabilities require multi sector-engagement. Within this perspective UNABU has planned to reach out to 9800 community members through community awareness in line with extending G/WWDs protection networks. Additionally UNABU project implementation included capacity building of GBV and justice stakeholders for disability mainstreaming into services delivery.

2. Purpose and objectives

On the background outlined above, the overall purpose of the project impact assessment is to provide UNABU with:

- An assessment of results achieved and, to the extent possible, assessment of impact and lessons learnt from the interventions, based both on a classical evaluation and case-based analysis.
- Specifically provide an analysis of the impacts of COVID-19 on women and girls with disabilities with a specific analysis on how the pandemic differently affected the project implementation.
- Identify good practices and lessons learned from relevant project activities and strategies.
- Recommendations for the future intervention of UNABU in GBV prevention and response including identification of possible new areas of intervention and replication

3.1 Overall approach

The impact assessment will include three parts which may be summarized as a “classical evaluation exercise”, a “case-based approach” and a “lessons-learnt-cum-identification”. Below these elements are further explained. Firstly, for the **classical** evaluation, focus will be on relevance, effectiveness, efficiency, sustainability and strategy analysis, including indications of results, outcome and possible impact. To a large degree, this part will be based on desk information supplemented with observations from the field, apart from an outcome and impact analysis. To the extent possible, the inception report will compare envisaged results with those achieved.

Secondly, for the **case-based** evaluation approach 2-4 cases per of the districts where interventions have carried with in depth assessment to better understand successful results and results that have been poorer than in average self-advocacy groups. Field assessment will be dedicated analyzing project implementation results, enabling factors, challenges and opportunities for future interventions. Thirdly, the impact assessment will include a forward-looking perspective (**evaluation focused on lessons learnt-cum-identification**), where recommendations for the future will be outlined, based on the lessons identified in both the classical evaluation and the case-based evaluation. The part on upcoming interventions will include main areas, strategies and methods that can be applied to strengthen intervention, particularly in the area of advocacy and GBV cases management. Likewise, considerations regarding implications for possible organizational set-up and staff should be included.

3. Approach and Methodology

The impact assessment shall be carried out in close collaboration with UNABU M&E support consultant and the whole project team and will involve project stakeholders including girls and women with disabilities, community members and other GBV and justice stakeholders.

Prior to the field data collection, the consultant will collect and review project documents and relevant background material on disability issues in Rwanda, provided by UNABU (desk study). Furthermore, the consultant will interview UNABU project staff on the project implementation and will give the project staff the opportunity for a self-assessment based on the project result framework. During the impact assessment consultant will collect and analyse both qualitative and quantitative data on the project achievements. The consultant will undertake interviews with key project stakeholders in addition to discussions that will be organised into self-advocacy groups of girls and women with disabilities across the districts. A debriefing meeting will be organised with the project team at the end of the impact assessment where both findings in the present project are discussed as well as an identification of possible future invention areas for new projects

4. Deliverables

The outputs of the evaluation should include:

- An inception report, outlining main findings from desk material and the methods, and a proposal for the plan for field data collection
- A report of approx. 40 pages plus annexes with an executive summary of max. 3 pages.
- A PowerPoint presentation for use during the validation processes produced
- Produce project impact summary brief with high quality photo and graphics
- A debriefing meeting with project team to present main findings by the consultant.

5. Timelines

The expected start date of the impact assessment is 24th November 2022 and to be completed by 19th December 2022 according to the details below

No	Deliverables/report	Activity	Timing
1	Inception report	Develop an inception report with detailed methodology and scope, data collection tools and work plan.	3 days
	Data collection tools validation	Meeting with the project team to validate methodology and data collection tools	0.5.day
	Data collection and First draft report of impact assessment	Lead the data collection process, compilation, analysis and report consolidation. Submit a first draft report with key achievements, gaps, best practices and clear recommendations will be developed and presented in a validation workshop.	12 days
	Presentation of preliminary findings to UNABU team	Prepare and share summary presentation power point	0.5 day
2	Final project impact assessment report	Consultant will after incorporation of given comments and guidance, finalize and submit the final report to UNABU	3
	Project impact summary brief	Produce a policy brief reflecting key issues and related recommendations across the Government Pillars as enshrined in the report	1
TOTAL			20 days

6. Skills and qualifications required

The consultant that will be selected to carry out this assignment should possess the following profile:

Academic Qualifications and Experience:

- A Master’s Degree in gender studies, social sciences, public health or related disciplines is required.
- A minimum of 5 years of demonstrated experience that combines research and consultancy on gender, gender based violence, disability, advocacy and women’s social economic empowerment.
- Demonstrated knowledge of national and international gender and disability commitments, policy and legal frameworks.
- Be able to work under minimum supervision while maintaining a high level of accuracy.
- Excellent writing and analytical skills.
- Commitment and full- time availability to do the task during time of the contract.
- Having done assignments of similar nature will be an added value.
- Proven the experiences in working with Organizations of Persons with Disabilities (OPD) will be an added value

7. Selection criteria

Applications will be assessed based on reasonable cost (30%) and technical competence (70%).

8. Contact information

Should you have any further questions regarding ToR, please feel free to send your inquiry by email at Email: unaburwanda@yahoo.com by 15th November 2022.

9. Confidentiality

The documents provided by or on behalf of UNABU will be handled with confidentiality. The Consultant will also impose a duty of confidentiality on any parties that it engages. Any breach of the duty of confidentiality by the Consultant or its engaged third parties will give UNABU grounds for exclusion of the Consultant, without requiring any prior written or verbal warning.

All information, documents and other requested or provided data submitted by the Consultant will be handled with due care and confidentiality by UNABU. The provided information will after evaluation by UNABU be filed as confidential. The provided information will not be returned to the Consultant.

10. Disclaimer:

UNABU believes in equal opportunities for all and it, with its employees or members do not at any point or tendering request for gifts and motivations of any sorts to influence the outcome of the process.

Female with and without disabilities are encouraged to apply. Applications will be reviewed on a rolling basis. Only shortlisted individual consultants or companies will be contacted for the next steps.

11. Our Safeguarding commitment

UNABU is committed to safeguarding everyone including girls, boys and adult with disabilities. We apply a zero-tolerance approach towards any abuse, neglect, and exploitation of all people. Everyone that works with us is required to share and uphold this commitment through signing and complying with our Safeguarding, Prevention of sexual exploitation and abuse Policies and Code of Conduct. Reference checks are undertaken to ensure high standards are maintained.

12. How to apply

Interested individual consultants and companies should submit electronic copies of Technical and Financial” proposals via email to unaburwanda2021@gmail.com . The technical proposal should contain at least: CVs, company profile, copies of academic credentials, 3 certificates of good completion of previous related consultancy work as well as a technical proposal document showing the understanding of the intended scope of work, detailed methodology, and work plan. The financial offer should indicate the total budget in the proposal with a detailed breakdown including applicable taxes if any. Applications should be addressed to Executive Director of UNABU by 18 November 2022 at 5:00pm.



MUSHIMIYIMANA Gaudence,
Executive Director
UNABU