



GRAND LEGACY
HOTEL

African Union Avenue-Remera P.O. Box: 6555, Kigali Rwanda
E-mail: info@grandlegacy.rw Website: www.grandlegacy.rw
Tel: 280-408-080 | Cell: (+250)788-303-483

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VACANCY ANNOUNCEMENT

Grand Legacy Hotel invites applications for the following positions:

1. RESTAURANT SUPERVISOR

➤ RESPONSIBILITIES

- Ensure that a restaurant runs smoothly: This can include training staff, managing schedules and ensuring compliance with all food health and safety requirements.
- Develop strategies for improving customers 'dining experience
- Identify methods the hotel's restaurant can use to cut waste, decrease costs and improve profits
- Work with staff to project future needs for kitchen supplies, goods and cleaning products
- To motivate the staff and demonstrate superior customer service skills
- Ensure all the servers are following proper service procedures during service.
- Train food and beverage staff on guest service, Product knowledge, Safety and hygiene regulations.
- Providing the hotel's guests with a consistently high-quality dining experience
- Oversee kitchen's staff compliance with all health code and sanitation requirements
- Monitor & evaluate the customers to ensure satisfaction
- Monitor billing procedures.
- Product upselling through menu and events recommendations.
- Assist the F& B department in quarterly employee performance assessments
- Restaurant supervisor is also in charge of both responding to customer complaints and resolving them
- Maintain inventory of all needed supplies



➤ **REQUIREMENTS**

- Bachelor's degree in hotel management or related field
- Proven experience in F& B and Guest Services
- Superior written and verbal communications, fluency in English and French with interpersonal skills
- Knowledge on hazard analysis and critical control points system(**HACCP**)
- Proven experience working as a superior in the hospitality industry
- Must demonstrate solid organizational and people skills to make sure our guests have a positive dining experience from the moment they arrive till their departure.
- Must possess qualities of a professional personnel.
- Must be fully conversant with product knowledge
- Must be willing to go an extra mile to work for longer hours if the job requires.

➤ **APPLICATION PROCESS**

Please forward your completed Resume/CV by email as an attachment to following address e-mail:

-info@grandlegacy.rw

-humanresource@grandlegacy.rw

➤ Application deadline :March 26,2023

Christian NDAGIJIMANA

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