

TEARFUND RWANDA
REQUEST FOR QUOTATION (RFQ)
Motor Vehicle Insurance Services

Tearfund Rwanda invites qualified and licensed insurance companies to submit quotations for the provision of motor vehicle insurance services for its fleet. The RFQ covers both Comprehensive and Third-Party insurance.

Vehicles to be Insured

No.	Make & Model	Year	Value (RWF)
1	Toyota Hilux Double Cabin	2018	49,708,901
2	Toyota Land Cruiser VX200	2019	108,934,900
3	Toyota Hilux Double Cabin	2018	49,708,901
4	Toyota Land Cruiser 79 Series	2023	62,000,000
5	Toyota Fortuner	2023	61,000,000

Financial Comparison Table (To be filled by bidders)

Vehicle	Comprehensive Premium	Third Party Premium	Excess	Total Cost
Toyota Hilux Double Cabin				
Toyota Land Cruiser VX200				
Toyota Hilux Double Cabin				
Toyota Land Cruiser 79 Series				
Toyota Fortuner				

Evaluation Matrix

Criteria	Weight	Score
Cost Competitiveness	40%	
Coverage Scope	30%	
Claims Efficiency	20%	
Experience & Reputation	10%	

Note: **For the Third-Party insurance coverage, we are requesting to add Fire and theft in that cover.**

Submit to: rwanda-procurement@tearfund.org the Quotation and at least 2 signed service completion Certificate (Currently) before end of the day of Wednesday 13th May 2026 at 17h00, Quotation that will be submitted after the mention date and time will disqualified.

END