

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV + price)



Organisational unit	1400	Project title	Digital Solutions for Sustainable Development										Date	20.02.2023
Officer responsible for the commission	Norman Schraepel												PN	2020.2091.5-001.00
Assessor	David Boerner												Contract no.	
(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6		
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	
1. Qualifications of proposed staff (according to rules and criteria in the Terms of reference)														
1.1	Expert 1:													
1.1.1	General qualifications													
	- Education	20												
	- Professional experience	20												
1.1.2	Experience in the region/knowledge of the country	0												
1.1.3	Language skills													
	English	10												
	Subtotal for 1.1	50	0	0	0	0	0	0	0	0	0	0	0	
1.2	Expert 2:													
1.2.1	General qualifications													
	- Education	20												
	- Professional experience	20												
1.2.2	Experience in the region/knowledge of the country	0												
1.2.3	Language skills													
	English	10												
	Subtotal for 1.2	50	0	0	0	0	0	0	0	0	0	0	0	
	Total for technical assessment	100	0	0	0	0	0	0	0	0	0	0	0	
	Technical assessment in %		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%	
3.	Total for financial assessment													
	Overall assessment in %													
= (assessment score for qualifications of staff - highest score for qualifications of staff) x 70 % + (lowest financial bid - tenderer's financial bid) x 30 %														
Specific advantages/risks (see supplementary sheet)														
	Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU