

A call for expressions of interest for the supply and service provision by pre-qualified service providers for the year 2026

The African Evangelistic Enterprise (AEE-Rwanda) is a Christian, local, non-Governmental organization dedicated to working with children, youths, families and their communities to address the root causes of poverty. We aim at holistic transformation in all our interventions. We know families and community are key to sustainable transformation. Our mission is to “*Evangelize Rwanda through Word and Deed in Partnership with the Church*”. We operate in Kigali City and in all the four Provinces in Rwanda. AEE Rwanda collaborates with different partners in implementing life changing projects and programs.

As part of its efforts to improve procurement procedures and program implementation, AEE Rwanda is establishing a 5-years framework contract with a trusted list of pre-qualified suppliers. In this regard, we are inviting eligible supplies to submit their expressions of interest for the following domains

1. Comic & graphic design, printing, branding, binding visibility materials (T-shirts, pull up, banners, brochures trophy cups and related services.
2. Security services
3. Office materials, hygienic materials, scholastic materials
4. Office equipment (tables, chairs, cupboard)
5. Office/House repair and maintenance (painting, plumbing, electricity etc
6. Vehicle repair and maintenance (garage)
7. Motorcycles repair and maintenance
8. Motorcycles spare parts and lubrication
9. Fuel provision
10. Insurance for vehicles & motorcycles
11. Event management (tent, chairs, decoration and supply of heavy sound system)
12. TV, community Radios, radio talk shows
13. TVET materials
14. Cars wash
15. Irrigation, post-harvest equipment, supply of value addition materials and equipment
16. Fertilizers and seeds
17. Transport services (vehicle hire within Kigali & outside)

18. Photography, video taking and recording
19. Cleaning services
20. Internet services
21. Office equipment repair
22. Hotel/Guest house/Restaurant, conference hall, coffee shop services
23. Construction and renovation services including construction of Early Childhood Development Centres,
24. Agricultural output storage facilities
25. IT technical services maintenance& equipment supplies
26. Sewing machine supply (different type of sewing machines
27. Office renovation
28. Consultancy services (individual & company) in various fields including financial audits, baseline surveys, midi-term and endline surveys, professional development services like offering training services.
29. Agriculture sector expertise, equipment, seed, consumables supply, training, agricultural & nutritional consultancy and services
30. Sport wear
31. Hybrid car services/garage
32. Air conditioning(ac) supply, installation and maintenance
33. Supply of chickens
34. Supply of pigs, piglets, goats, sheep
35. Digital services provision (Apps, training)
36. Kitchenware
37. Import duty/tax clearing agents
38. Supply of mats, umbrellas
39. Provision of vehicle fabric roof covers/convertible roof coverings, rear guards and other related car protection services.
40. Water, Sanitation and Hygiene (WASH) Equipment and Services
41. Solar Energy and Electrical Systems

Interested suppliers and service providers should be legally registered and appropriately licensed to provide the goods or services for which they are applying. The documents to be submitted should include: RDB Certificate, Proof of EBM Usage, Tax clearance, VAT Certificate, three certificate of successful completion in the relevant domain, Certificate of good standing issued by RDB

The companies are encouraging to submit one hard copy of their documents to AEE Rwanda headquarter in Gishushu, opposite Gasabo district and a soft copy of the same file should also be sent to aeeprocurement@aee Rwanda .ngo by no later than 30th October 2026. **Please remember to specify the domain you are bidding for:**

NOTE

Submission of an Expression of Interest does not constitute a contract or guarantee future business. AEE Rwanda reserves the right to evaluate, shortlist, pre-qualify, or reject any application in accordance with its procurement policies and applicable regulations.

Only suppliers and service providers who meet the required qualification criteria and demonstrate satisfactory capacity may be included in the AEE Rwanda pre-qualified supplier/service provider database to be consulted upon need.

Done at Kigali on, 19/10/2026


Emmanuel Cyuma Nshuti
Finance and Operations Director

AEE Rwanda