



RWACOF

INVITATION FOR BIDS

TENDER FOR SUPPLY OF BELTS AND BEARINGS FOR RWACOF TECHNICAL OPERATIONS UNDER FRAMEWORK AGREEMENT FOR SIX MONTHS

TENDER REFERENCE NUMBER: RWAC/NCB/G/01/2022/001

PROCUREMENT METHOD: NATIONAL COMPETITIVE BIDDING (NCB)

A subsidiary of Sucafina, RWACOF Exports Limited was established in 1996, is one of the largest coffee processors and exporters in Rwanda. Rwacof buys, processes and exports coffee to all continents. Purchasing commodities directly from the farmers in Rwanda, Rwacof has invested heavily on machinery and logistical support to ensure quality and delivery time are prioritized

Rwacof Exports Ltd hereby invites national eligible bidders to submit sealed bids for the tender for

Supply of Belts and Bearings for Rwacof Technical Operations Under Framework Agreement for Six Months

The tender is comprised of two lots as listed below and participation to the competition is open on equal conditions for all the potential companies specialized in the fields as highlighted above. The technical data sheet and schedule/lists of requirements, evaluation criteria, and detailed requirements for submission and compliance may be obtained through an email request sent to gfy@sucafina.com

LOT 1: BELTS

LOT 2: BEARINGS

Interested and eligible bidders may obtain further information and clarification from Rwacof Exports Ltd from 08:30 am to 5:00 pm at Rwacof Exports Ltd, or by email: gfy@sucafina.com, Tel; +250 782 329338 | +250 788548499

Bids (technical and financial proposals) well typed, must reach the **Rwacof Exports Limited, office** on or before the **10/11/2022 at 14.30 pm on gfy@sucafina.com**. The sent email shall have the subject marked “**Lot XXX: tender number.**” Late bids will be rejected.

Done at Kigali on 26/10/2022

Harrison Koch
Managing Director



DETAILED REQUIREMENTS OF THE TENDER

I. EVALUATION CRITERIA

The Evaluation will be done in accordance to the administrative requirements, and technical qualification in the following stages

- a) Compliance with preliminary requirements, see administrative documents
- b) Compliance with technical specifications. **A site visit may be conducted by the evaluation team to confirm technical capacity and compliance with the specifications before contract award**
- c) Compliance with the supply requirements (schedule of unit prices) and shall be done Lot by Lot
- d)

The lowest bidder (lot by lot for lots 1 and 2) with a technically responsive bid will be retained and awarded the contracts for this tender. Bidders may choose to bid on one or both lots and the contract may be awarded to one or two bidders

II. DOCUMENTS COMPRISING THE BID

The Bids shall comprise the following:

- 1) Bid submission form/Letter and Price schedules well printed and properly organized well signed, dated and stamped.
- 2) Copy of certificate of incorporation / Trading License issued by RDB
- 3) Original or copy of the tax clearance certificate, valid on the date of submission issued by RRA
- 4) Detailed description of the items/parts to be supplied, supported by Catalogues establishing conformity to technical specifications.
- 5) Written confirmation authorizing the signatory of the Bid to commit the Bidder (power of attorney)

III. TECHNICAL SPECIFICATIONS / REQUIREMENTS

Rwacof Exports Ltd desires to contract competent firms for the tender for the Supply of **Belts and Bearings for Rwacof Technical Operations Under Framework Agreement for Six Months**, renewable subject to supplier's performance and availability of funds



The scope of the assignment shall include the Supply of Belts and Bearings for Rwacof Technical Operations Under Framework Agreement for Six Months renewable with the following specifications and characteristics.

LOT1: BELTS

| No | Items description | Quantity | Country of origin | Proposed Model / Brand | Client's expected delivery period | Bidders proposed delivery period |
|-----------|--------------------------|-----------------|--------------------------|-------------------------------|--|---|
| 1 | Belts B65 | 8pcs | | | 2 days | |
| 2 | Belts B79 | 6pcs | | | 2 days | |
| 3 | Belts B87 | 4pcs | | | 2 days | |
| 4 | Belts B76 | 4pcs | | | 2 days | |
| 5 | Belts B55 | 4pcs | | | 2 days | |
| 6 | Belts B108 | 4pcs | | | 2 days | |
| 7 | Belts B73 | 8pcs | | | 2 days | |
| 8 | Belts B61 | 4pcs | | | 2 days | |
| 9 | Belts B86 | 4pcs | | | 2 days | |
| 10 | Belts B125 | 6pcs | | | 2 days | |
| 11 | Belts B69 | 4pcs | | | 2 days | |
| 12 | Belts B56 | 4pcs | | | 2 days | |
| 13 | Belts B78 | 8pcs | | | 2 days | |
| 14 | Belts B56 | 4pcs | | | 2 days | |
| 15 | Belts B105 | 3pcs | | | 2 days | |
| 16 | Belts B47 | 4pcs | | | 2 days | |
| 17 | Belts B128 | 4pcs | | | 2 days | |
| 18 | Belts B58 | 12pcs | | | 2 days | |
| 19 | Belts B85 | 4pcs | | | 2 days | |
| 20 | Belts B75 | 6pcs | | | 2 days | |



| | | | | | | |
|----|------------|-------|--|--|--------|--|
| 21 | Belts B81 | 6pcs | | | 2 days | |
| 22 | Belts B70 | 16pcs | | | 2 days | |
| 23 | Belts B68 | 6pcs | | | 2 days | |
| 24 | Belts B60 | 8pcs | | | 2 days | |
| 25 | Belts B130 | 4pcs | | | 2 days | |
| 26 | Belts B120 | 4pcs | | | 2 days | |
| 27 | Belts B82 | 6pcs | | | 2 days | |
| 28 | Belts A42 | 4pcs | | | 2 days | |
| 29 | Belts A66 | 4pcs | | | 2 days | |
| 30 | Belts A48 | 2pcs | | | 2 days | |
| 31 | Belts A53 | 2pcs | | | 2 days | |
| 32 | Belts A60 | 4pcs | | | 2 days | |
| 33 | Belts A35 | 4pcs | | | 2 days | |
| 34 | Belts A38 | 6pcs | | | 2 days | |
| 35 | Belts A81 | 2pcs | | | 2 days | |
| 36 | Belts A110 | 6pcs | | | 2 days | |
| 37 | Belts A49 | 4pcs | | | 2 days | |

**LOT 2
BEARINGS**

| | Items description | Quantity | Country of origin | Proposed Model / Brand | Client's expected delivery period | Bidders proposed delivery period |
|---|--------------------------|-----------------|--------------------------|-------------------------------|--|---|
| 1 | Bearings 1206k | 6 Pieces | | | 2 days | |
| 2 | Bearings 1207k | 4 Pieces | | | 2 days | |
| 3 | Bearings 1208k | 16 Pieces | | | 2 days | |
| 4 | Bearings 1209k | 8 Pieces | | | 2 days | |



| | | | | | | |
|----|--------------------|----------|--|--|--------|--|
| 5 | Bearings 1210k | 6 Pieces | | | 2 days | |
| 6 | Bearings 1211k | 4 Pieces | | | 2 days | |
| 7 | Bearings 1213k | 2 Pieces | | | 2 days | |
| 8 | Bearings ucp207 | 2 Pieces | | | 2 days | |
| 9 | Bearings ucp208 | 4 Pieces | | | 2 days | |
| 10 | Bearings ucp208-18 | 8 Pieces | | | 2 days | |
| 11 | Bearings ucp209 | 8 Pieces | | | 2 days | |
| 12 | Bearings ucp210 | 8 Pieces | | | 2 days | |
| 13 | Bearings ucp210-32 | 4 Pieces | | | 2 days | |
| 14 | Bearings ucp211 | 4 Pieces | | | 2 days | |
| 15 | Bearings ucp211-32 | 4 Pieces | | | 2 days | |
| 16 | Bearings ucp209-28 | 8 Pieces | | | 2 days | |
| 17 | Bearing 1217K | 4 Pieces | | | 2 days | |

Note to bidders:

- a) Bidders should indicate the earliest delivery date upon issuance of a purchase order or contract. The delivery period presented shall be part of the evaluation and shall form the basis for contract award. The Client desires that delivery be within two days of purchase order issuance.
- b) The quantities indicated are only indicative and shall be used for evaluations purposes only. The client shall have no obligations to order the indicated quantities. Successful bidders shall be awarded contracts on a framework basis for an initial period of one-year, renewable subject availability of funds and supplier performance
- c) Bidders should indicate the country of origin of the proposed product, as well as the proposed model and brand. These will form basis for evaluation.

IV. SCHEDULE OF UNIT PRICES FOR THE REQUIRED ITEMS

Bidders are required to fill in the attached bill of quantities / requirements for the scope that shall be supplied under this contract.



The lowest bidders with technically responsive bids will be retained and awarded this tender. Bidders are required to indicate the unit prices and total price per item, and per lot.

LOT 1 : BELTS

| NO | ITEMS DESCRIPTION | QUANTITY | Unit Prices | Total Price (Taxes Inclusive) |
|-----------|--------------------------|-----------------|--------------------|--------------------------------------|
| 1 | Belts B65 | 8pcs | | |
| 2 | Belts B79 | 6pcs | | |
| 3 | Belts B87 | 4pcs | | |
| 4 | Belts B76 | 4pcs | | |
| 5 | Belts B55 | 4pcs | | |
| 6 | Belts B108 | 4pcs | | |
| 7 | Belts B73 | 8pcs | | |
| 8 | Belts B61 | 4pcs | | |
| 9 | Belts B86 | 4pcs | | |
| 10 | Belts B125 | 6pcs | | |
| 11 | Belts B69 | 4pcs | | |
| 12 | Belts B56 | 4pcs | | |
| 13 | Belts B78 | 8pcs | | |
| 14 | Belts B56 | 4pcs | | |
| 15 | Belts B105 | 3pcs | | |
| 16 | Belts B47 | 4pcs | | |
| 17 | Belts B128 | 4pcs | | |
| 18 | Belts B58 | 12pcs | | |
| 19 | Belts B85 | 4pcs | | |
| 20 | Belts B75 | 6pcs | | |
| 21 | Belts B81 | 6pcs | | |
| 22 | Belts B70 | 16pcs | | |
| 23 | Belts B68 | 6pcs | | |
| 24 | Belts B60 | 8pcs | | |
| 25 | Belts B130 | 4pcs | | |
| 26 | Belts B120 | 4pcs | | |
| 27 | Belts B82 | 6pcs | | |
| 28 | Belts A42 | 4pcs | | |
| 29 | Belts A66 | 4pcs | | |
| 30 | Belts A48 | 2pcs | | |
| 31 | Belts A53 | 2pcs | | |



| | | | | |
|----|------------|------|--|--|
| 32 | Belts A60 | 4pcs | | |
| 33 | Belts A35 | 4pcs | | |
| 34 | Belts A38 | 6pcs | | |
| 35 | Belts A81 | 2pcs | | |
| 36 | Belts A110 | 6pcs | | |
| 37 | Belts A49 | 4pcs | | |

**LOT 2
BEARINGS**

| | ITEMS DESCRIPTION | QUANTITY | UNIT PRICES | TOTAL PRICE (TAXES INCLUSIVE) |
|----|--------------------------|-----------------|--------------------|--|
| 1 | Bearings 1206k | 6 Pieces | | |
| 2 | Bearings 1207k | 4 Pieces | | |
| 3 | Bearings 1208k | 16 Pieces | | |
| 4 | Bearings 1209k | 8 Pieces | | |
| 5 | Bearings 1210k | 6 Pieces | | |
| 6 | Bearings 1211k | 4 Pieces | | |
| 7 | Bearings 1213k | 2 Pieces | | |
| 8 | Bearings ucp207 | 2 Pieces | | |
| 9 | Bearings ucp208 | 4 Pieces | | |
| 10 | Bearings ucp208-18 | 8 Pieces | | |
| 11 | Bearings ucp209 | 8 Pieces | | |
| 12 | Bearings ucp210 | 8 Pieces | | |
| 13 | Bearings ucp210-32 | 4 Pieces | | |
| 14 | Bearings ucp211 | 4 Pieces | | |
| 15 | Bearings ucp211-32 | 4 Pieces | | |
| 16 | Bearings ucp209-28 | 8 Pieces | | |



KEYNOTE TO BIDDERS

- a) The Estimated quantities in the table above are only indicative for evaluations purposes and shall not constitute and be part of the contract.
- b) Bidders should note that the contract shall be for a period of six months, renewable once. Bidders are **advised** to hedge their prices to remain fixed through the period of the contract.
- c) No prices adjustment shall be *accepted* over the entire contract period of six months. Bidders are encouraged to hedge their prices to have a contract without price adjustments over the entire contract period.
- d) Bidders should also know that the evaluation shall be done on lot by lot basis and bidders with the lowest unit prices will be awarded those specific items.
- e) The inspection and tests of some materials will be conducted at Rwacof Export Ltd Premises. Only materials matching the required specifications and quality shall be considered for award.
- f) All the quoted Unit Prices should include all local taxes within Rwanda
- g) Delivery Period: Within 2 days from the date of contract signature / Purchase Order issuance. However partial delivery period is acceptable for some items already produced and which are available to be delivered immediately upon issuance of the purchase orders instead of waiting for two days.
- h) Post qualification of the bidders will be conducted by Rwacof Export Ltd. The results of due diligence shall lead to the award or elimination of the bidder(s).
- i) The details specifications for all items under this tender must be adhered to for compliance with requirements of this procurement process
- j) Selected supplier shall issue EBM invoices at the time of invoicing upon complete delivery of ordered parts