
TENDER NOTICE

TITTLE OF THE TENDER: SUPPLY OF A VEHICLE FOR THE KIGALI INTERNATIONAL ARBITRATION CENTRE (KIAC)

DATE: 22/11/2022

REQUEST FOR PROPOSAL

1. INTRODUCTION

The Kigali International Arbitration Centre is the premier and sole arbitration institution established in 2010 and officially launched in 2012 with the mandate to provide institutional support in the administration of arbitration, mediation and other Alternative Dispute Resolution services.

The Kigali International Arbitration Centre (KIAC) invites qualified bidders to submit bids for the tender of "Supplying of a Vehicle " in accordance with the detailed technical specifications.

2. TENDER REQUIREMENTS

This tender is open for all qualified bidders and shall comply the following tender requirements:

1. The bid offer shall contain the application letter addressed to the Secretary General of KIAC and Financial offer accompanied by the copy of company registration Certificate;
2. The bid shall contain the Trading License issued by the Competent Authority;
3. The Bid shall contain a valid Tax Clearance Certificate
4. The bid shall be in English or French;
5. The bid shall describe the qualifications, experience and capabilities of the company/firm in providing the type of services being request by this RFP;
6. The bid shall detail the cost in Rwandan Francs with applicable taxes;
7. The bidder shall be ready for supply upon the contract signing and issuance of the purchase order;
8. Payment shall be made upon issuance of the EBM invoice.



KIAC MODEL CLAUSES FOR CONTRACTS

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3. TECHNICAL SPECIFICATIONS

DESIGNATION	TECHNICAL SPECIFICATIONS
TYPE	SUV
STATUS	Used Car. However, a Brand New would be preferred as long as the Bidder's Financial Proposal meets the Client's Budget
MILEAGE	35,000Km Maximum at the Delivery time
BRAND	TOYOTA, VOLKSWAGEN, HYUNDAI
YEAR OF MANUFACTURING	Not before 2019. Having a vehicle manufactured after 2019 would be an added advantage.
COLOUR	All colors are acceptable except White, Yellow, Red and Pink
CABIN	5 doors; Original Left-Hand Drive; Air conditioner Minimum 7 seating capacity, Front and rear seat belts
ENGINE	Minimum 3.6L FSI VR6; 206kW (276 HP) Minimum; Torque 360 Nm minimum; Speed automatic transmissions with Tiptronic, 4Motion®; permanent four-wheel drive; Start/Stop Engine Button, Essence (Fuel) consumption.
SAFETY EQUIPMENTS	ABS (Anti-locking Brake System); EBD (Electronic Brake Pressure Distribution); ESC (Electronic Stability Control); HBA (Hydraulic Brake Assist); ASR (Anti-Spin Regulation); EDL (Electronic Differential Lock); EDTC (Engine Drag Torque Control); Hill hold control/ Hill descent Control ; Electric parking brake with auto-hold function; Driver's and front passenger's airbags with passenger airbag deactivation; Curtain airbag for front and rear occupants; Front side airbags; 3-point belts in front with height adjustment and seat-belt tensioner ; 3-point seat belt for center seat in second row of seats ; Safety-optimized front head restraints (longitudinal & height adjustment); ISOFIX anchorage points (mounting fixture for 2 child seats on outer seats of rear seat bench); Immobilizer Anti-theft alarm & Side turn signals integrated in exterior mirrors; Tow Away protection ; Separate daytime running lights (LED) ; Warning signal and warning light for front seat belts not fastened; Flat tire indicator ; Park distance control acoustic warning signal for rear obstacles.
EQUIPMENTS	Leather Seats ; Rear-view camera system ; Leather-wrapped multi-function sports steering wheel with Tiptronic; Cruise Control ; Front windshield wiper intermittent control with Rain Sensor; Air conditioning system with Dust & Pollen filter ; Power seat in front, driver seat with memory feature ; Seat heater for front seats; Rear seat bench/backrest, split folding with center armrest and 2 seats in 3rd row of seats; Roll-up sun screen for rear side windows; Keyless locking & Starting system – Keyless Access ; Electromechanical speed-sensitive power steering with at least 3-spoke leather-wrapped steering wheel ; Merjorada alloy wheels ; Minimum tyre

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	<p>Size:255/50 R20 ; Front fog lamps and static cornering light; Central locking system, with radio remote control and 2 remote control folding keys; Exterior mirrors with memory feature, power adjustable; Air conditioning - with at least 3 zone automatic Climate Front & Rear Control; Composition Media – 8.0" touchscreen infotainment system with minimum 12 speakers, AUX-IN jack, USB type A, 2 x USB socket and charging socket(s); Front center armrest with storage box, height and longitudinally adjustable & Interior light in foot well; At least two reading lights front - Sun visors with mirror, illuminated - overhead storage compartment; Cup holders with at least two bone-shaped holders in third row for handheld game console storage; Power tailgate with Easy Open function; Front windshield wiper intermittent control with Rain Sensor; LED Headlamps with dynamic cornering light; Warning light for washer fluid level and for lamp failure of headlamp, tail lamp, and brake light; Multi-function color display "Premium" with outside temperature display; Additional front underbody guard.</p>
OTHER REQUIREMENTS	<p>The vehicle to be covered by a Comprehensive Insurance Policy (Omnium Insurance Policy) at the moment of delivery;</p> <p>The vehicle must be delivered with a full set of new Tyres;</p> <p>The vehicle must be delivered without any scratch on its body</p> <p>The supplier will provide a warranty of at least 15 months for any manufacturing default.</p> <p>The Vehicle must be delivered along with its original user manual</p> <p>The vehicle must be delivered along with its valid Certificate of moto vehicle inspection.</p> <p>The Client shall make inspection of the vehicle not later than 2 days after the tender award and before the contract signing to ensure the vehicle to be supplied meet the above requirements.</p> <p>The Client reserves the right to cancel the tender award should the vehicle fail to meet the set technical specifications. The Client may award the tender to the next bidder should his/her financial proposal meets the Client's budget.</p>
DELIVERY TIMELINE	<p>The vehicle must be delivered within 10 calendar days maximum after the contract signing and purchase order is delivered by the Client.</p>

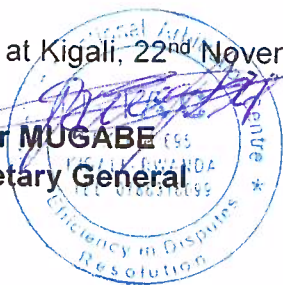
4. SCHEDULE OF EVENTS

Interested bidders shall submit their offers well aligned with the above tender requirements by Monday, 09th December 2022, at 15h00 through email: info@kiac.org.rw, Submission of offers in hard version may also be accepted as long as they are submitted on time at KIIAC Secretariat located at Nyarutarama, KG 9 Avenue, No 66. Evaluation of tenders shall be conducted the day at 15h30 and bidders are allowed to attend the evaluation process.

Questions regarding this tender may be addressed to info@kiac.org.rw, or 0788 316 099/0788 522 652 and must be received no later than 01st December, 2022.

Done at Kigali, 22nd November 2022

Victor MUGABE
Secretary General



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