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**CATHOLIC RELIEF SERVICES  
UNITED STATES CATHOLIC CONFERENCE OF BISHOPS**

**TENDER FOR PROVISION OF PRINTING SERVICES**

**Title of the Tender: Provision of printing services of Orora Wihaze Social Behavior Change, and communication (SBCC) materials**

**Tender Reference Number: CRS-Rwanda 010-FY23-TN/2023**

**Procurement Method: National Competitive Bidding**

**Date of Issue: February 2<sup>nd</sup>, 2023**

**Date of Submission: February 14, 2023**

## NATIONAL COMPETITIVE BIDDING

### PRINTING SERVICES

N° CRS-Rwanda 010-FY23-TN/2023

#### **Call for bids for the Provision of printing services of Orora Wihaze Social Behavior Change, and communication (SBCC) materials.**

Catholic Relief Services (CRS) has been present in Rwanda since 1960 and delivers nutrition; agriculture; economic strengthening; water and sanitation; and Early Childhood Development (ECD) to vulnerable populations. CRS' primary goal is to ensure that the most vulnerable households achieve integral human development, where individuals reach their full potential in an atmosphere of peace, social justice and human dignity.

CRS/Rwanda invites bids from eligible bidders high specialized in printing to submit their offers for the provision of printing services of Orora Wihaze Social Behavior Change, and communication (SBCC) materials. The bid shall remain valid for a period of 90 days starting from the submission deadline.

#### **I. Technical specifications**

**The SBCC materials should be printed as per the following specifications:**

<b>Materials Name and specification</b>	<b># of Pages</b>	<b>Quantity</b>	<b>U.P(Rwf)</b>	<b>T. Price (Rwf)</b>	<b>Delivery time</b>
Take home reminder calendar for Pregnant mothers (umwana ufite ubuzima bwiza ishema ry'umubyeyi)/ umugore utwite (A2 poster on glossy 250gsm colored one side)	1	9,864			
Take home reminder calendar for parents ( umwana ufite ubuzima bwiza ishema ry'umubyeyi /Umwana (A2 poster on glossy 250gsm colored one side)	1	19,728			
Dialogue and decision /ibiganiro hagati yabashakanye / Ikarita Abagore (A4 size flyer both sides on glossy 250gsm colored)	1	29,592			
Dialogue and decision /ibiganiro hagati yabashakanye / karita y' Abagabo (A4 size flyer both sides on glossy 250gsm colored)	1	29,592			
Take home reminder leaflet for fathers (Ishema ry'umuryano ni umuryango ufite ubuzima bwiza . Fatanya n'umugore wawe kugena amafaranga, yo guhaha ibikomoka ku	1	29,592			

amatungo byongerwa mu ifunguro ry'umuryango ) (A4 size flyer both sides on glossy 250gsm colored)					
Food cards sets (each set with 10 cards) 10 cards per set, print in full color ,250gms paper A6 as size /1page, Packaged per set	1 Set (10 Cards)	1644			
Home visitation (Gusura ingo) Ukwezi (2 pages per document, print in black and white, On A4 normal paper, Clip each document together) (2 Pages)	2	29,592			
Facilitator Guide (Booklet A4 with cover 250 gsm, inside paper 150 gsm colored with saddle sticth (stepling) 28 pages (29/21 cm)	28	1,644			
Positive parenting 2 pages per document, print in black and white, On A4 normal paper, Clip each document together)	2	300			

## II. Eligibility Criteria

Your offer must further take note of the following documents for evaluation purpose.

### 1. Administrative documents

- Registration certificate issued by RDB
- VAT and Tax clearance certificates
- Bid validity period
- Bids should be signed by an authorized company representative

### 2. Technical documents

- Bid should specify maximum delivery period
- Two(2) completion certificates of providing similar services

### 3. Financial documents

- Bidding documents quoted in Rwanda Francs (Rwf) for printing services based on technical specifications
- The offer must specify if the prices are VAT inclusive or not

### III. Application Procedures

Interested bidders are encouraged to send their applications to [rwandabids@crs.org](mailto:rwandabids@crs.org) no later than Friday, February 14, 2023 at 9:00am Kigali time. The title of the email must include: **“Provision of printing services of Orora Wihaze Social Behavior Change, and communication (SBCC) materials”** and the application should be combined in one (1) document in **PDF format**. A late submission will not be considered.

Done at Kigali, February 2<sup>nd</sup>, 2023

  
**Jude Marie Banatte**  
Country Representative

