

**FH ASSOCIATION RWANDA (Food for the Hungry)**  
**PO BOX 911 Kigali, Rwanda**

**VACANCY ANNOUNCEMENT**  
**WASH OFFICER**

**ABOUT FH**

FH Association (Food for the Hungry) is an International Christian, Relief and Development organization with a vision **“All forms of Poverty ended worldwide”** and a mission; **“Together we follow God’s call responding to human suffering and graduating communities from extreme poverty”**. FH Rwanda operates in Kamonyi, Ruhango, Muhanga, Gatsibo, Nyagatare and Ngororero districts and has recently expanded its interventions in Karongi district. Our Head Office is located at Umuyenzi Piazza, 2<sup>nd</sup> Floor, Kisimenti – Remera.

We are seeking to hire a qualified, dedicated and experienced Rwandan National for the **“WASH Officer”** position to be based in **Gatunda Area Program**, Nyagatare district. The job holder reports to the Program Coordinator.

**PURPOSE OF THE POSITION**

The WASH Officer will manage the overall activities of P&G funded project. He/she takes charge of technical aspects of Water, Sanitation & Hygiene (WASH) component including designing, planning, overseeing implementation, monitoring and reporting on WASH projects/ interventions within FH Rwanda area programs (APs).

**MAIN KEY RESULTS**

**Technical Support (70%)**

- Determining most technically appropriate water supply and sanitation options in FH Area programs;
- Take lead in designing, planning and budgeting WASH projects
- Supervise the Development and/or rehabilitation of appropriate WASH infrastructure in FH Rwanda Area Programs
- In consultation with the District and WASAC, conducting feasibility studies, designing and preparing bills of quantities and technical guidance during tendering process;
- Ensure successful completion of WASH related construction works;
- Overseeing Hygiene and sanitation promotion and implementation;
- Providing technical inputs in building capacity to community-based water management structures including water management committees;
- Build field staff capacity in WASH



- Monitor and evaluate WASH activities against standard FH Rwanda strategy and annual targets to ensure that they are evidence-based, client-focused, and they are implemented in a cost effective manner.
- Take lead in internal and donor reporting for WASH projects/interventions

### **Resource Development & External Representation (30%)**

- Support the Program Team in identifying needs, providing necessary information for resource development and securing donor funding in WASH sector;
- Represent FH in WASH working groups
- Initiate and Nurture partnerships in WASH sector

### **JOB REQUIREMENTS**

- University degree in Civil Engineering, Water/Sanitation Engineering, Hydrology, Environmental Sciences, Natural Resources Management, Architecture, Water resource or other relevant field
- At least 5 years' experience in WASH program implementation
- Proven expertise in WASH related surveys, monitoring and evaluation, and coordination.
- Demonstrable experience working with NGOs and/or bilateral organizations.

### **OTHER ESSENTIAL REQUIREMENTS**

- Vibrant personal relationship with Christ
- Knowledge of relief and development strategies
- Demonstrated experience in report writing, donor relations
- Successful experience in proposal preparation and grant management
- Ability to travel (up to 60% per year, domestic travel)
- Proficiency in MS office suite
- Experience with working with local governments, donors and local communities;
- Proven experience in managing donor relationships including private donors
- Ability to represent FH in high-level meetings with donors, local Churches and local government.
- Have analytical and problem-solving skills
- Excellent communication skills and writing skills.
- Strong training and mentoring skills

### **HOW TO APPLY**

Interested and qualified candidates should fill in the Job Application Form and attach their cover letter and updated CV/Resume with three professional referees (including email address and day telephone contacts), not later than **Wednesday 7<sup>th</sup> September 2022 @5pm** using the following link: [http://41.216.97.161/fhrwjobs\\_wash](http://41.216.97.161/fhrwjobs_wash)

#### **Note:**

- Only short listed candidates will be contacted
- If any issues are experienced, please contact us separately at [rwanda@fh.org](mailto:rwanda@fh.org)



## FH Safeguarding Policy

FH strives to provide an environment free from sexual exploitation and abuse and harassment in all places where relief and development programs are implemented. FH holds a zero-tolerance policy against sexual exploitation and abuse and harassment. FH expects its employees to maintain high ethical standards, protect organizational integrity and reputation, and ensure that FH work is carried out in honest and fair methods, in alignment with the FH Heartbeat and safeguarding and associated policies. Violations to stated policies will be subject to corrective action up to and including termination of employment.

***Done at Kigali on 24<sup>th</sup> August 2022***

